



**Brooklyn Urban Garden Charter School
Board of Trustees Meeting**

August 24, 2021

6:30pm - 8:00pm

Onsite and video call link: <https://meet.google.com/ggw-kdkt-nqn>

Or dial: (US) +1 929-999-1561 PIN: 952 723 104#

Members Present by Video Conference: Ana Bast, Cathy Boeckmann, Adam Drucker, Felice Ekelman, Regina Fechter, Louis Green, Charles Herzog, Hallie Iannoli, Christine Kang, Don Mabrey, Jacqueline Piccolo, Erin Walker

Others Present By Video Conference: Wynette Caesar (BUGS Principal), Cay Tolson (BUGS COVID Safety Officer), Susan Bakst (BUGS Director of Marketing and Outreach)

I. Welcome

- A. The meeting was called to order at 6:33 p.m.
- B. Cay Tolson provided an update to the board on the COVID health and safety procedures presented to families and staff.

II. Education & Accountability Committee

Don Mabrey reported on the committee's approach for the upcoming school year that includes:

- A. Focus on core areas of math and literacy in terms of consistent use and analysis of data.
- B. Aligning interim assessment dates to provide teachers with opportunities to use data for targeted instruction and allow for increased opportunities for mastery in preparation for state tests.
- C. Wynette Caesar shared an update on progress toward implementing standards-based grading.

III. Finance Committee

Louis Green reported on the finance committee's August meeting.

- A. The committee reviewed 5 year projections under different scenarios and noted the strength of BUGS position.
- B. BUGS is currently preparing for the audit.
- C. The committee is looking at possible areas for savings with payroll and benefits management without affecting quality or increasing premiums.

IV. Governance & Nominating Committee

Cathy Boeckmann reported to the board on several initiatives.

- A. The annual board survey will be largely the same format as in 2019 and will be sent to members within the week. The committee adjusted some open response questions to help guide the September retreat.
- B. The board retreat will be held at BUGS on September 25, The goals are to reconnect with each other and the school, to discuss strategic priorities, and to align committee work with the priorities and action plans. A more granular agenda for the retreat will be sent to the board soon. The committee is exploring inviting a panel of teachers and staff as part of the theme of reconnecting.
- C. The charter renewal was also discussed and opportunities to prepare for the renewal session will be included in the board retreat agenda.
- D. Jackie Piccolo asked the board for suggestions for projects that second year MBA's in the Tanner Center for Social Enterprise program could complete for BUGS.

Public Comment - There was no public comment

Christine Kang made a motion to adjourn the meeting, Adam Drucker seconded, and all approved. The meeting ended at 8:10 p.m.