



**Brooklyn Urban Garden Charter School
Board of Trustees Meeting**

July 27, 2021

6:30pm - 8:00pm

<https://meet.google.com/iww-pkee-pye>

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Members Present: Adam Drucker, Regina Fechter, Jamal Deek, Louis Green, Don Mabrey, Jackie Piccolo, Erin Walker

Members Present by Video Conference: Brooks Tanner, Hallie Iannoli, Cathy Boeckmann, Christine Kang

Others Present By Video Conference: Susan Tenner (BUGS Executive Director), Ana Bast

Members Not Present Felice Ekelman, Charles Hertzog

I. Welcome and Approval of Minutes

A. The meeting was called to order at 6:35pm.

B. Regina made a motion to approve the June board meeting minutes, Adam Drucker seconded the motion, and all approved.

C. Susan Tenner led a mission moment featuring a NYSED survey of families and staff from earlier in the school year, sharing teacher and staff reflections on the mission and KDEs of BUGS.

II. Education & Accountability Committee

Regina Fechter reported on the committee's efforts towards preparing materials for the renewal.

- The committee met to discuss and review benchmark 2, which focuses on process, curriculum and continuous feedback loop, and shared the benchmark would be finalized before August 15th.
- The committee also discussed the possibility of adding an additional KDE that focuses on the diversity of learners at BUGS. Susan discussed the rationale for potentially including a new KDE in renewal, in thinking about the future of enrollment, the school's commitment to serving the surrounding community and maintaining the diversity of the student population. She also shared updates on the current enrollment for the 2021-22 school year.
- The board was asked to authorize the Executive Director to include a new Key Design Element in the charter renewal application after further consultation with advisors and/or officials at NYSED.
- Louis Green made a motion, Don Mabrey seconded, and all approved.

III. Finance Committee

Christine Kang informed the board that the committee did not have a finance meeting this month, as financials for June were not yet closed.

- The full board discussed the 5-year budget draft for the renewal, and potential updates to the budget memo.
- Christine Kang shared that the finance committee would review the memo and 5-year budget plan, and finalize prior to the deadline.

IV. Governance and Nominating Committee

On behalf of the Governance and Nominating Committee, Cathy Boeckmann brought several measures before the board for discussion and for votes.

- Cathy shared an overview of the proposed new officers and committee composition memo, including the proposal for two new co-chairs of the board, Jackie Piccolo and Felice Ekelman.
- Jackie shared an overview of the co-chair model, and the full board discussed the breakdown of various roles and responsibilities and how they would be divided.
- Cathy also shared that the annual board retreat would tentatively be held at the school on September 25th, with an agenda and board survey to follow in the coming months.

The board was asked to approve recommendations from the Governance and Nominating Committee as to officers and committee composition as put forward in its memo dated 7/23/21 with the addition of Ana Bast and Jenara Prieto as PTA co-presidents and ex-officio members of the board, and Regina Fechter transitioning from being an Education and Accountability Committee member to a Governance and Nominating Committee member. Don Mabrey motioned to approve, Louis Green seconded the motion, and all approved.

The team shared the following resolution of appreciation for Brooks Tanner, thanking him all of his time and effort as the longstanding Chair of the BUGS Board:

Board of Trustees Resolution of Appreciation to Brooks Tanner

- WHEREAS, Brooks has served with profound distinction on the of Board of Trustees of the Brooklyn Urban Garden Charter School (“BUGS”) and is retiring from service as of this date, July 27 2021; and
- WHEREAS, as a founding board member since 2011, Mr. Tanner has played a pivotal leadership role in helping to formulate, build, grow, and support BUGS from its beginning to now, serving almost 1,000 blossoming students, through four board terms, two charter renewals, 5 leases, countless meetings, emails and pages of financial reports, a global pandemic, and at every stage of growth in between; and
- WHEREAS, Mr. Tanner served as Chair of the Board for 8 years, guiding the board with exceptional leadership and commitment to ensuring the best for BUGS always, constantly bringing his strategic and critical thinking, expertise in finance, passion for the BUGS mission, students and staff and his constant wise, calm and rational perspective to every committee and every aspect of planning and operating of the school;

- NOW therefore, be it resolved that the Board of Trustees of the Brooklyn Urban Garden Charter School take official recognition of Brooks Tanner's deeply devoted service and extend to him this statement of appreciation for his pivotal leadership to Brooklyn Urban Garden Charter School and the community of Brooklyn, New York;
- AND be it further resolved that this statement of appreciation and gratitude be appropriately inscribed and conveyed to Brooks Tanner, with a copy to be included in the official minutes of the June 27, 2021, meeting of the Board of Trustees.

V. ED Report

- Susan Tenner thanked Brooks Tanner for his time as Chair of the board.
- In discussing the renewal, the board was asked to authorize the Executive Director to submit the school's charter renewal application as per NYSED requirements on the board's behalf after consultation with each committee chair, as the Executive Director and committee chairs deem appropriate. Louis Green motioned to approve, and Erin Walker seconded, and all approved.

Public Comment - There was no public comment

Christine Kang made a motion to adjourn the meeting, Cathy Boekmann seconded, and all approved.

The meeting ended at 8:05pm.