



Brooklyn Urban Garden Charter School

Board of Trustees Annual Meeting

June 28, 2022

6:30pm - 8:00pm

Brooklyn Urban Garden Charter School, 500 19th Street, Brooklyn, NY (VIRTUAL)

<https://meet.google.com/iww-pkee-pye>

+1 470-250-1672 PIN: 639951412#

Members Present: Cathy Boeckmann, Jamal Deek, Adam Drucker, Felice Ekelman, Regina Fechter, Louis Green, Charles Hertzog, Hallie Iannoli, Christine Kang, Don Mabrey, Ana Bast (BUGS PTA)

Others present: Susan Tenner (BUGS Executive Director), Susan Bakst (Director of Marketing and Outreach), Wynette Caesar (BUGS Principal), William Romney (potential board member), Keneshia Maxwell (BUGS Assistant Principal)

I. Welcome and Approval of the Minutes

- A. The meeting was called to order at 6:37pm
- B. Louis Green made a motion to approve the May minutes, Adam Drucker seconded, and all approved.
- C. The Mission Moment focused on graduation. Susan Tenner showed a quick highlights video. She shared how emotional and impactful it was to have the auditorium filled with family and friends after the challenges of the pandemic. She gave a shout out to the Office of Student Affairs (OSA) for a wonderful job producing the event and to Wynette for bringing in Michael Blake who gave a heartfelt and inspiring keynote.

II. Education & Accountability Committee

The committee provided highlights from its meeting comparing mid-lines in December with end-of- year assessments.

- A. Data sets of writing, reading, and math showed significant growth.
- B. The committee is looking at preparation for Algebra 1 Regents and 8th grade math data sets. They will also review data about the Living Environment Regents class.
- C. The BUGS team will dig deeper into the data and also compare it to state data. The team is focusing on further aligning assessments with units of study and the standards for standards-based teaching and grading.
- D. Don Mabrey invited board members to review data with him over the summer and William Romney expressed interest.

III. Finance Committee

Jamal Deek reported on the Finance Committee meeting. These items included:

- A. Presentation of the budget for 2022-23. Jamal updated the board about expense and revenue projections and strategic decisions to fund the school to achieve its goals for the 2022-23 school year.
- B. Friends of BUGS is finalizing final terms on the lease for next year.
- C. The school has moved to a new PEO (Professional Employer Organization) and benefits provider (Extensis) resulting in substantial savings.

- D. Susan Tenner informed the board that the school is well-enrolled with healthy waitlists.
- E. Felice Ekelman made a motion to approve the 2022-23 budget, Don Mabrey seconded and all approved.

IV. Governance and Nominating Committee

Cathy Boeckmann reported on behalf of the Committee after receiving many tributes for her years of service to BUGS. The June meeting marked the end of her term, after many terms of service to BUGS as BUGS PTA president and then alumni parent.

- A. The Committee requested the board to consider the new provisions for Open Meeting Law expected to go into effect mid-July. The committee will review and make a suggestion to the full board. Board members were asked to look for board forms and to digitally sign and return as soon as possible.
- B. Regina Fechter made a motion to approve the Schedule for 2022-23, Adam Drucker seconded, and all approved.
- C. Board members were updated about changes to membership and leadership of the committees.
- D. Adam Drucker made a motion to approve the Committee Memo, Christine Kang seconded, and all approved.

V. Executive Director Report

Susan Tenner answered questions related to the ED report with a focus on the launch of standards-based grading, the alignment with sustainability, and the many ways the school is supporting the roll-out.

Public Comment - there was no public comment

At 7:46pm, the board went into Executive Session.

During the executive session, there was a discussion and vote to approve the updated Executive Compensation Memo. Felice Ekelman made the motion to approve, Don Mabrey seconded, and all approved. The Executive Session ended at 8:35pm.