



Brooklyn Urban Garden Charter School

Board of Trustees Meeting

January 27, 2022

6:30pm - 8:00pm

Brooklyn Urban Garden Charter School, 500 19th Street, Brooklyn, NY

<https://meet.google.com/iww-pkee-pye>

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Members Present: Jamal Deek, Felice Ekelman, Jacqueline Piccolo, Cathy Boeckmann, Anna Bast, Charles Hertzog, Hallie Iannoli, Don Mabrey

Others present: Susan Tenner (BUGS Executive Director), Susan Bakst (BUGS Director of Marketing and Outreach)

I. Welcome and Approval of the Minutes

- A. The meeting was called to order at 6:38pm
- B. Cathy Boeckmann made a motion to approve the November minutes, Charles Hertzog seconded, and all were in favor.
- C. Susan Tenner explained the need for a revote of the Explained Resolution for Code of Conduct to include updates on discipline policy language. Upon approval, Susan Briggs will issue a letter confirming that this is a compliant code of conduct and it will be added to the renewal application. Cathy Boeckmann made a motion to approve the resolution, Hallie Iannoli seconded, and all approved.
- D. Susan Tenner led a Mission Moment to anchor the board in the Diversity, Equity, and Inclusion (DEI) aspect of BUGS mission and vision and to share recent leadership initiatives. The board read the vision statement and reflected on elements that resonate for them as individuals and board members.

II. Education and Accountability

Charles Hertzog updated the board:

- A. The board reviewed results of midline assessments and discussed shifts towards greater proficiency since the beginning of the year and reviewed contributing factors.
- B. The board acknowledged the hard work of the team and the impact for teaching and learning on being back in-person full-time.

- C. Teachers are continuing to evaluate the curriculum to align with standard-based learning and being critically reflective about learning goals.

III. Finance Report

Jamal Deek reported on behalf of the finance committee:

- A. The committee is continuing to discuss the lease renewal with the Diocese.
- B. The discussion of the finance report included a note that there is now a projection column and explanation of budgeting around staff because of the two open AP positions and expectations of SPED revenue.
- C. The committee is working with a consultant to review teacher compensation.

III. Governance and Nominating Committee

Cathy Boeckmann reported on behalf of the committee:

- A. The committee is focused on board recruiting with a focus on heightening diversity and is preparing and circulating materials for board members to use for outreach to their networks.
- B. The executive director review is in process and the committee will provide the board with a timeline soon.
- C. The committee is reviewing a schedule for in-person and virtual board meetings this spring.

IV. Executive Director Report

- A. The PTA sponsored Town Hall succeeded in engaging many families in a thoughtful discussion of the midlines, COVID policies, and other important items. Susan Tenner thanked the board members who were able to attend.
- B. The Semester 1 celebration is taking place live for students and teachers on January 28. BUGS is rethinking the school visitor policy to safely allow parents/guardians inside the school.
- C. Student enrollment is still strong with no unenrollment since October.
- D. The board was thanked for their leadership in a record-breaking year-end appeal.
- E. There are several very strong finalists for the AP positions and the hiring team is about to do a deep dive about the candidates and next steps in the process.

There was no Public Comment.

At 7:44pm, Jackie Piccolo made a motion to move into Executive Session. Don Mabrey seconded, and all approved unanimously.

At 7:51pm Charles Hertzog made a motion to move out of Executive Session and adjourn the meeting. Jamal Deek seconded and all approved.