



Brooklyn Urban Garden Charter School

Board of Trustees Meeting

December 21, 2021

6:30pm - 8:00pm

Brooklyn Urban Garden Charter School, 500 19th Street, Brooklyn, NY

<https://meet.google.com/iww-pkee-pye>

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Members Present: Jamal Deek, Felice Ekelman, Louis Green, Jacqueline Piccolo, Cathy Boeckmann, Erin Walker, Jamal Deek, Ana Bast, Charles Hertzog, Adam Drucker, Louis Green, Christine Kang

Others present: Susan Tenner (BUGS Executive Director), Wynette Caesar, Principal, Susan Bakst (BUGS Director of Marketing and Outreach)

I. Welcome and Approval of the Minutes

- A. The meeting was called to order at 6:34pm
- B. Felice Ekelman made a motion to approve the November minutes, Charles Hertzog seconded, and all were in favor.
- C. Susan Tenner led a Mission Moment highlighting the school's Food Equity Field Study project and shared a BUGS video that included scenes from the students' community action project and a message of appreciation and partnership from Mixteca's executive director.
- D. The board reviewed and discussed updates to policies and DASA language with attorney Susan Briggs. Felice Ekelman moved to adopt the Resolution approving the changes, Jackie Piccolo seconded, and all were in favor.

II. Ed and Accountability

Charles Hertzog presented on the committee's meeting with members of the academic team on behalf of Don Mabrey.

- A. Principal Wynette provided an update and analysis of the social studies baseline assessments.
- B. The Science department chair presented about the science baselines and the standards alignment to Regent's readiness.
- C. The Arts, Enrichment, Sustainability Department Chair provided insights on the curriculum and how the team is measuring Interdisciplinary competencies.
- D. The committee will review the midline assessments at the January meeting.

III. Finance Report

Jamal Deek reported on behalf of the committee.

- A. The board should expect a revised budget projection and a more indepth presentation and analysis at the January meeting.
- B. The committee is engaged in an ongoing lease renewal negotiation.

III. Governance and Nominating Committee

- A. Cathy Boeckmann updated the board about the committee's debrief of the NYSED board renewal interview and the plan to use the questions as part of board education and onboarding.
- B. The committee is gearing up for board recruiting with the goal of adding 3 new members by next summer.
- C. The annual Executive Director review process is beginning with the ED's reflections on goals and the committee interviewing direct reports and gathering board member input.

IV. Executive Director Report

- A. As the school leadership team begins planning for next year, Susan Tenner invited the board to share their insights through a Start, Stop, Continue exercise on jamboard. The activity was followed by a discussion of themes and ways the board could help with research and strategic analysis.
- B. Susan reported on the AP candidate search and requested that the board support the outreach effort by sharing the job description with their networks.
- C. The board received an update on the end-of-year campaign and the availability of emails, letters, and other resources to help their individual fundraising efforts.

There was no Public Comment.

Christine Kang made a motion to adjourn the meeting, Charles Hertzog seconded, and all approved.

The meeting ended at 8:02 pm